

Dear Parents & Carers

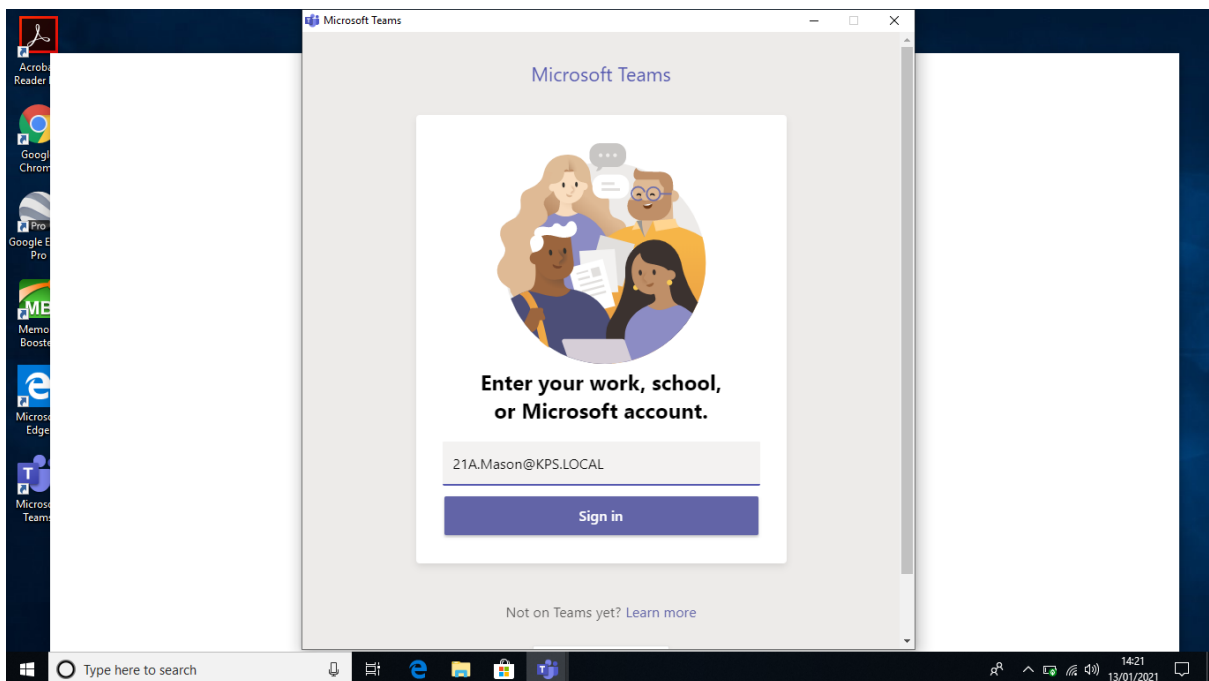
If you find that when you're trying to login to Teams, you are struggling and the system 'asks you for a code' – we think we have found out why!

Read the advice/images below to see if this helps.

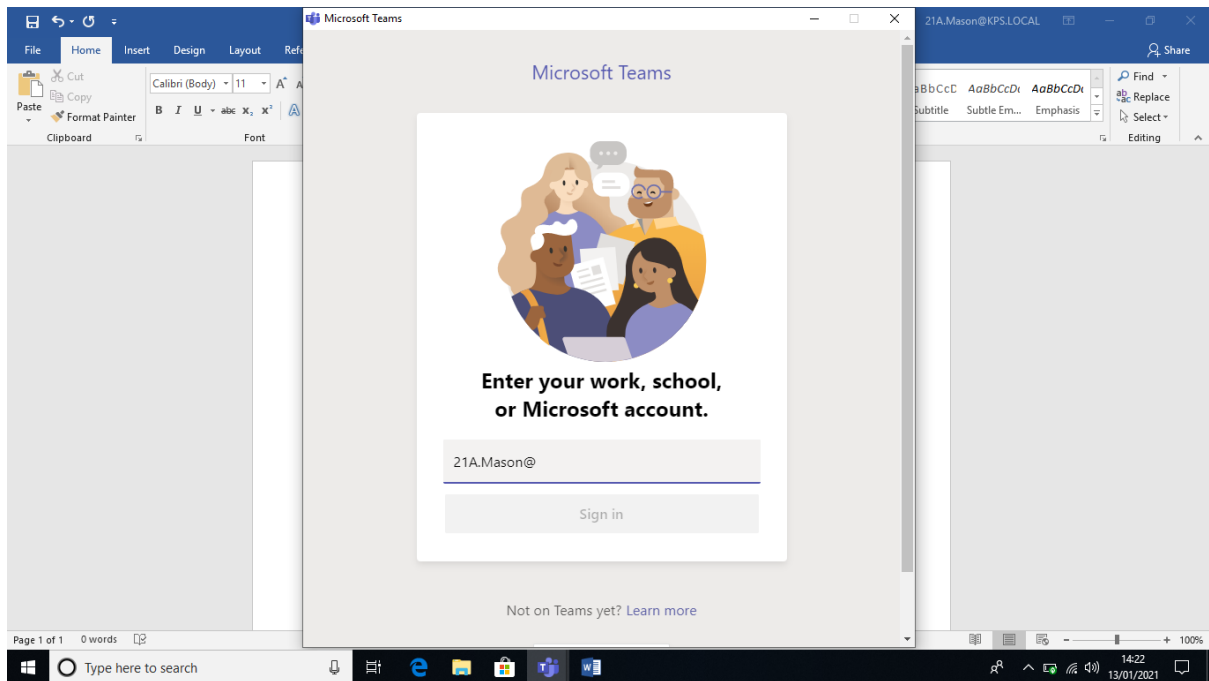
Thanks

Miss Staniforth & Mrs White

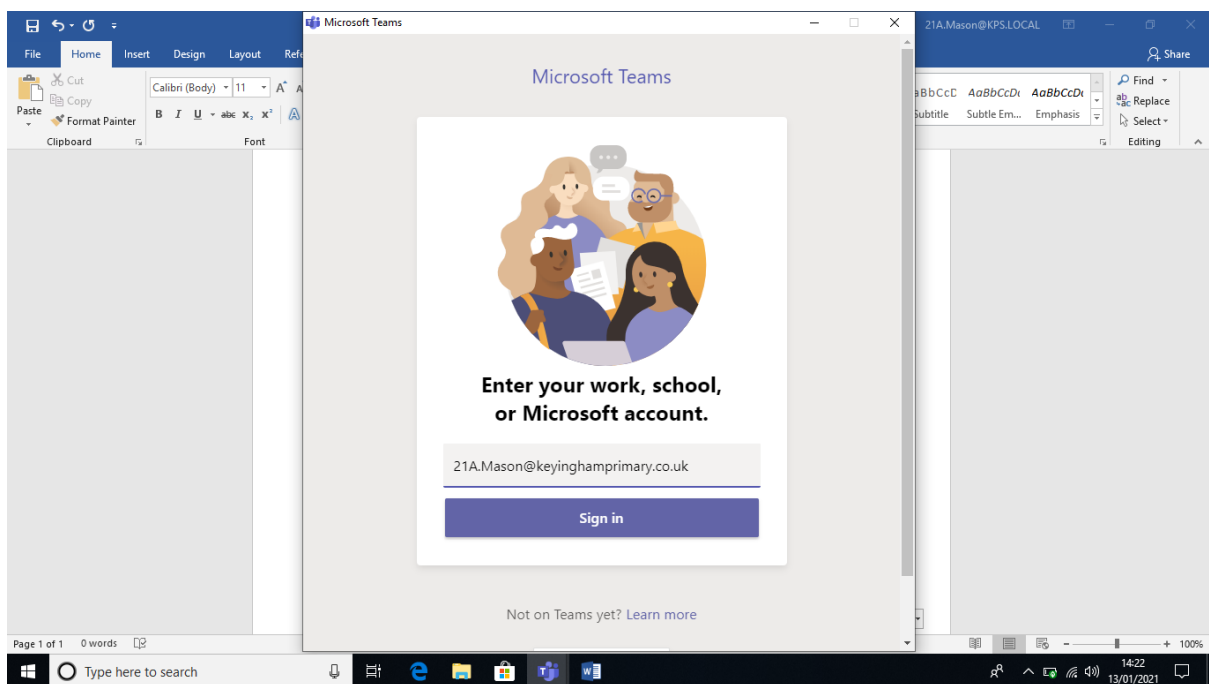
Step 1 – if this is the screen you can see, delete the bit that says '@KPS.LOCAL'



Step 2 – it should then look like this:



Step 3 – add '@keyinghamprimary.co.uk' and click 'Sign in'



We hope this helps!