



Friday 13 March

The Consortium Academy Trust (TCAT) is actively monitoring the situation around the coronavirus (COVID-19) outbreak and following the advice given by Public Health England and specific advice provided for schools by the Department for Education. Each school within the Trust has specific procedures in place to follow this guidance and at Keyingham Primary this is as follows:

Dear Parent/Carer

I would like to provide you with an update on our plans and preparations for any potential disruption to the school which may occur as a result of the Coronavirus (COVID-19) outbreak. As you will be aware from the significant media coverage, the information and advice relating to the Coronavirus is changing daily and I want to reassure you that we are closely monitoring the updates that we receive from Public Health England (PHE) and the Department for Education (DfE) and we continue to follow their advice fully.

At present, we are promoting good personal hygiene, particularly the importance of regular hand washing for all students, staff and visitors to the academy. To support this, we have placed posters promoting good hand hygiene in key areas, including toilets and children are regularly reminded to wash their hands throughout the day.

At this moment in time, the very clear guidance from the Department for Education and Public Health England is for schools to remain open. However, should this change, and we be required to implement a full or partial closure of the school, we will keep you fully informed through a letter home, on our school website and our Twitter feed. At this time, we have yet to establish a text messaging service between school and home. In light of this, if you would also like to receive updates via email, please complete the slip at the end of this letter and return it to school at your earliest convenience. It is also vital that all of your contact details are up-to-date on our school records, including an alternative emergency contact. Emergency contact forms will be sent out to you for checking next week.

Staff are preparing work which will be provided for your child in the event of school closure. If we must implement these arrangements, we will provide you with further information using the communication methods described above. If you do not have regular access to the

internet, we will endeavour to provide your child with enough printed resources. If you have any queries please do not hesitate to contact us at school.

Please be assured that we are following all the advice that we receive and doing everything that we can to prepare as this advice changes. I would like to thank you for your continued support at this time.

Yours sincerely,

Victoria White
Interim Headteacher

My child(ren)'s name is/are: _____

Please update me via email on the following address:

Signed: _____

Name: _____ Relationship: _____