



KEYINGHAM
PRIMARY

Friday 29 May 2020

Dear Key Worker Parents & Carers

It has been lovely to speak to (nearly) all of you this week and to hear that you are all safe and well. Thank you if you have been able to confirm dates and times for your children to be in school over the next few weeks. If you have not yet been able to share this information with us, please call the school at your earliest convenience or email us on admin@keyinghamprimary.co.uk.

As we approach the date for a wider phased return to school and as more children and staff start to access the site, we will be making some changes to our routines to help prepare the children and to maintain our high levels of safety for all.

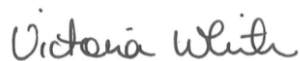
As of Monday 1 June, we ask for the following changes be noted:

- Pupils may now only bring a packed lunch box and water bottle to school. A coat can be brought (if necessary) along with a sun hat and cream, when required. Each child will have a designated space to store their things safely. We ask that soft toys and larger bags remain at home for now.
- Pupils will enter the school site via the playground gate near the sports field. This gate will be opened at 8:30am. If you arrive before this time, please ensure that you respect social distancing guidelines whilst you wait.
- Between 8:30 and 8:40, children will be welcomed on to the school site. We are offering this earlier start time following your feedback as key workers last week.
- Parents are asked not to enter through the gates as this is a possible 'pinch point' and we are unable to ensure safe social distancing at this location. The staff working with the children that day will be on the playground ready to greet your child/children.
- Miss Staniforth will be at the gate every morning to take any messages from you for the day.
- Children will be collected from school at the end of the day from the same gate. You may arrive at the gate to collect your child/children between

3:00pm and 3:15pm. As you arrive, a member of staff will call them over to you. As you wait, we ask that you respect social distancing guidelines.

In order for us to communicate with our families in a faster and more environmentally friendly manner, we are launching a new and (hopefully) improved communication service at Keyingham Primary –provided by School Comms. We will be contacting you next week to discuss this system with you. It involves the download of a free app (School Gateway) to either a smart phone or tablet (a web platform is also available, if required) and we hope that you will work with us in developing this system at school. As your child/children will be in school this term, it is imperative that we can contact you quickly and effectively and we would really appreciate your support in this project.

Yours sincerely



Victoria White
Headteacher



Lisa Staniforth
Home-School Liaison & Attendance Officer