



The Local Governing Board of Keyingham Primary

Minutes of the Virtual Meeting

Wednesday 14 July at 18:00



PRESENT:

Mr P Hogan (Chair, PH), Mrs L Devine (LD), Miss D Petch (DP), Mrs V White, (Headteacher, VW)

ALSO IN ATTENDANCE:

Mr M Copley (Deputy Head, MC), Mrs L Craxton (Clerk to the LGB, LC)

Throughout these minutes a question is indicated by Q followed by the initials of the questioner and a comment is marked by C.

62 WELCOME

PH welcomed everyone to the meeting

63 DECLARATIONS OF INTEREST

No conflicts of interest were declared for this meeting

64 APOLOGIES

C Buckley & C Hunter

Resolved: Consent was given to the absence of the above named Governors

No apologies had been received from S Aldridge and H Singleton

ACTION: LC to follow up with SA & HS regarding their absence from the LGB

65 MINUTES OF THE LAST MEETING (19 May 2021)

Resolved: That the minutes of the meeting held on 19 May be confirmed as a true and correct record and signed by the Chair, PH.

LD joined the meeting at 18:08

66 MATTERS ARISING FROM THE MINUTES

ACTION: Safeguarding Report to show separate term data with a cumulative report produced at the end of each academic year **Completed. Will be presented at a future meeting**

ACTION: VW to provide Governors with an update of progress of pupils following Catch Up initiatives **See minute 69**

Signed by the Chair:.....

Date:.....

ACTION: VW to present May assessment data at the July LGB meeting **See minute 67**

ACTION: Review of LGB effectiveness to take place in the Autumn term **Carried forward**

ACTION: VW to provide updated Yr4 Reading data at the July meeting **See minute 68**

ACTION: MC to update the training record in the Safeguarding Report **Completed**

ACTION: VW to email LGB with suggested dates for the informal meeting to discuss the 3-year plans. **At the time of the meeting, VW had received no response to her email. VW to email out suggested dates once more. To be removed from the minutes**

ACTION: SA, PH and CH to complete one other NGA Learning Link module of their choice before the end of the academic year **Learning Link has had technical issues and has reissued modules to all Governors, wiping any completed modules from their account. All Governors with outstanding modules to complete to do so as soon as possible**

67 MODERATED DATA

Year 6

Year 6 pupils completed the KS2 2019 SATs papers for Reading & Maths

Contextual Information:

- 31 pupils
- 17 boys
- 14 girls

Including 11 DA (35%) & 8 SEND (26%)

- Girls achieved higher than boys in Reading and Writing with boys coming out on top in Maths
- Reading data is excellent with 81% pupils at expected standard (national 2019 was 72%)
- Maths has not improved at the pace hoped for with just 45% achieving expected standard (national 2019 was 69%)
- DA & non-DA on a par but both groups are behind

C: (VW) Basics in writing is still not right; like not using a capital letter for the beginning of a sentence. We need to work on the lack of understanding

Q: (PH) Were alarm bells ringing for baseline?

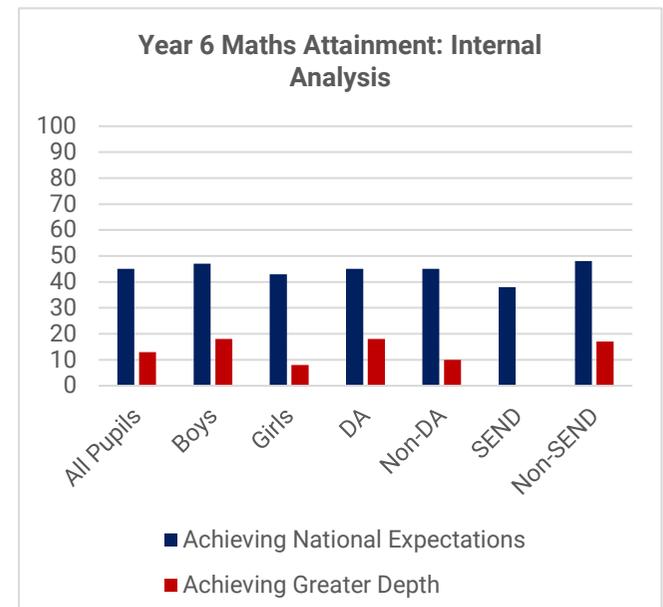
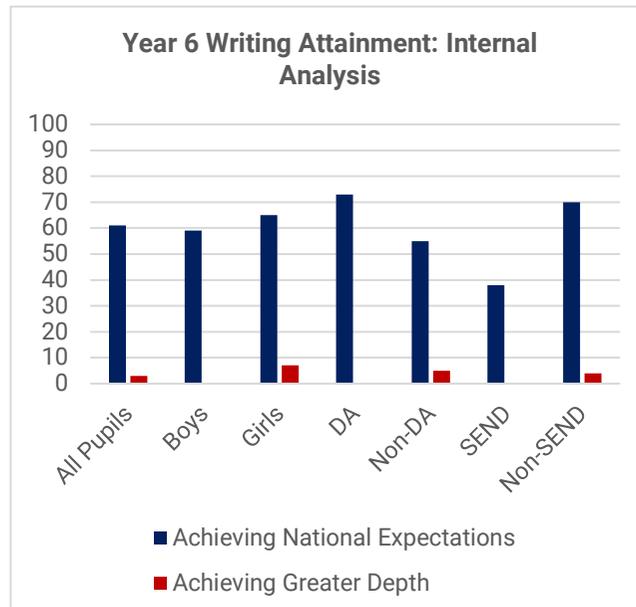
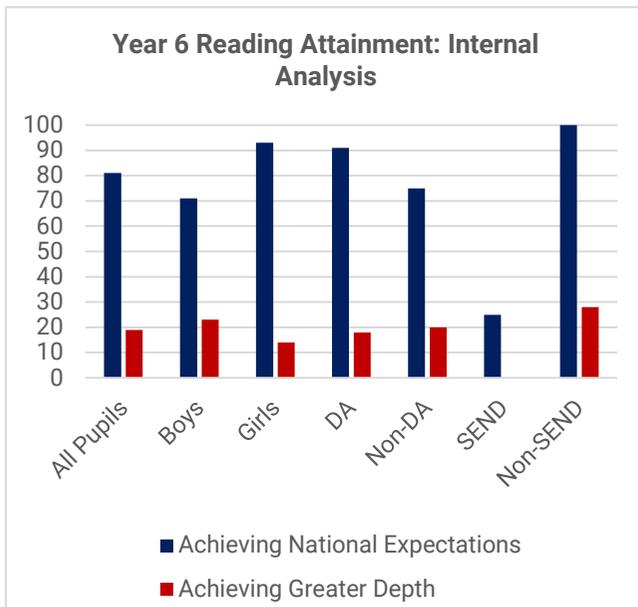
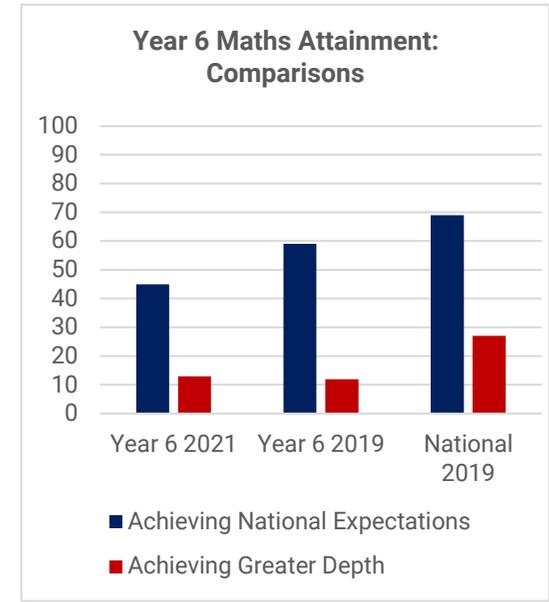
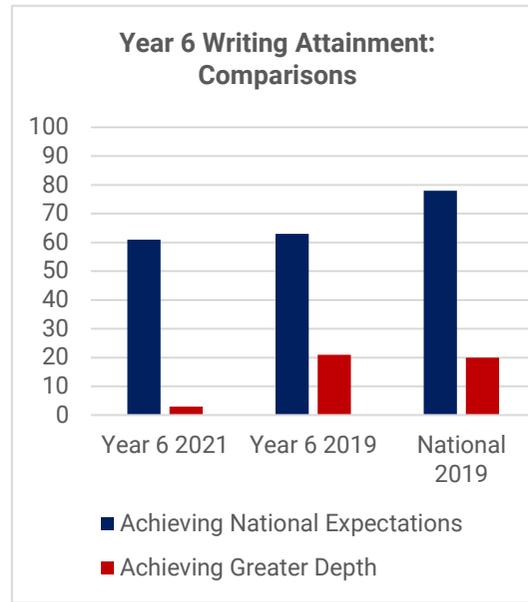
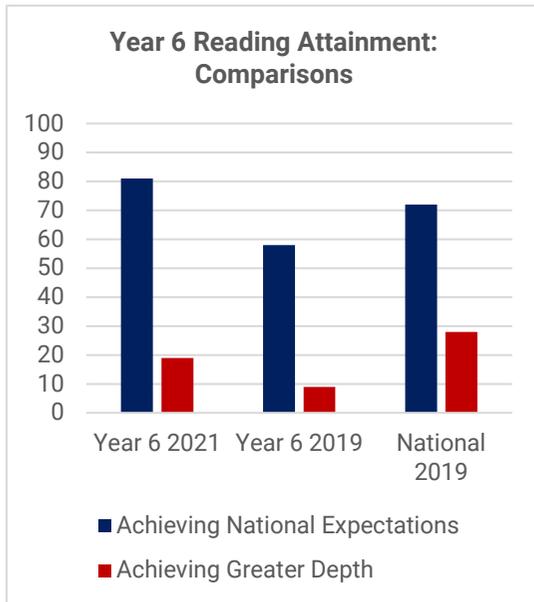
VW: They have been ringing from September. We can't place all of the blame on the pandemic, but the children would have done better had they been in school

Q: (PH) Is there no national data for last year?

VW: No, that's why we have had to use 2019

Signed by the Chair:.....

Date:.....



Signed by the Chair:.....

Date:.....

Year 5

Year 5 pupils completed the 2017 KS2 SATs paper for Reading & Maths

Contextual Information:

- 26 children
- 15 boys
- 15 girls

Including 5 DA (19%) & 9 SEND (35%)

- The Year 5 cohort is a challenging one with a high percentage of SEN children
- Enhanced provision has been amended to accommodate the challenging behaviour
- Girls fared better than boys across Reading, Writing & Maths
- DA performed better than their non-DA counterparts
- SEND is not good in this cohort, some are still learning phonics
- A verbal reading trial will commence in the new term
- Writing has improved. Richard Hill has done a lot of work with the teacher but there are still frustrations with the application of the knowledge learned
- 35% of the class are working at the national expectation in Writing (2019 national was 78%)
- 45% of the class are working at the national expectation in Reading (2019 national was 72%)
- 19% of the class are working at the national expectation in Maths (2019 national was 75%)
- KPS looking to change the way assessment is done from next year with a trial on the 'No More Marking' system
- Arithmetic knowledge is lacking in Maths, the pupils are not displaying active listening skills
- Yr5 GPS Attainment 2021:
 - 39% achieving National Expectations (National 2017 72%)
 - DA pupils on a par with non-DA at National Expectations with Girls and non-SEND achieving the highest at Greater Depths

Q: (LD) Is it still just boys displaying poor behaviour?

VW: Yes. There are 3 in the SEN cohort, 2 of which need constant nurture access. The provision is there for them in a non-Covid environment, but this has been challenging with bubbles

Q: (PH) Is it a curriculum issue?

VW: No, they all have complex child protection needs. With regards to active listening, they have no direct knowledge, they are OK with one-to-one but not in a classroom situation. The current work ethic in Year 5 is very poor but that's by no means a reflection on the teacher. The SEN children did not get to do the paper with one-to-one readers, extra time or prompts and that has contributed to the shocking figures

Q: (LD) How do you know No More Marking works?

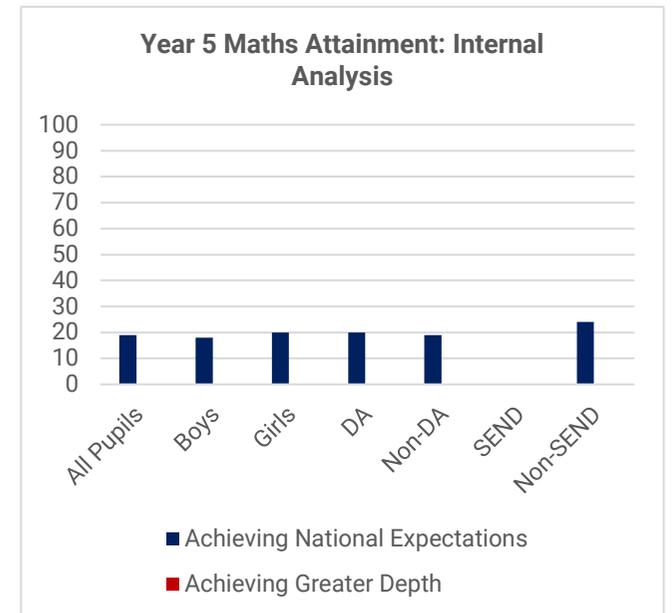
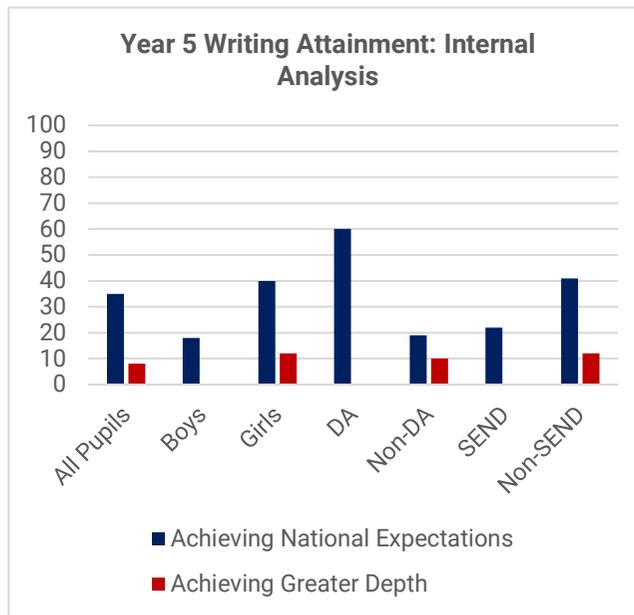
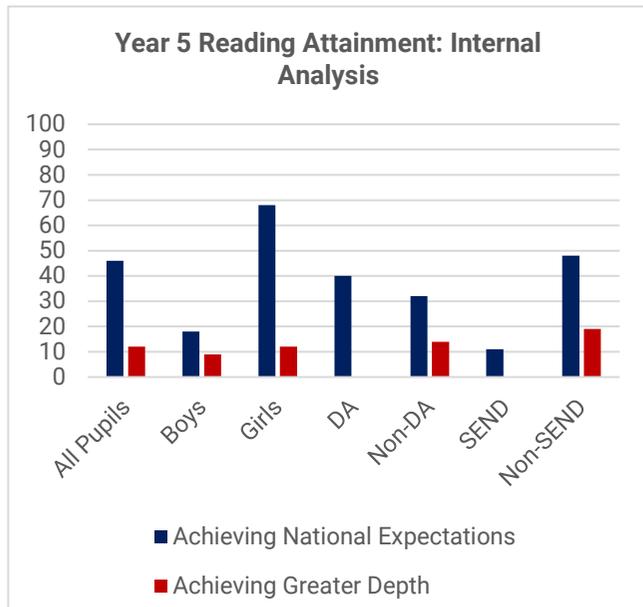
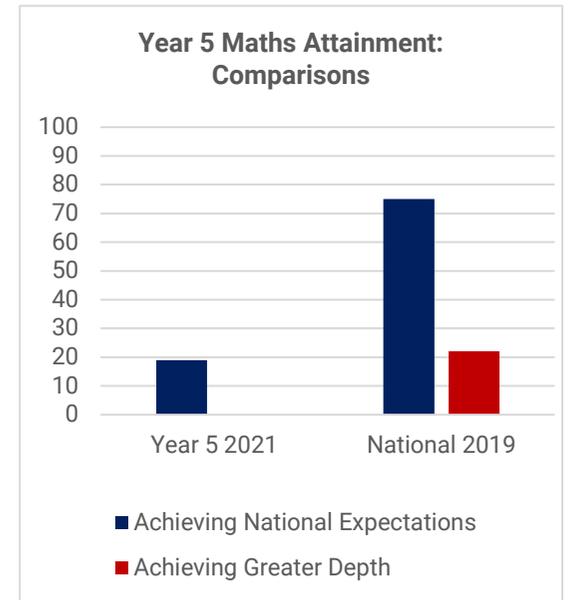
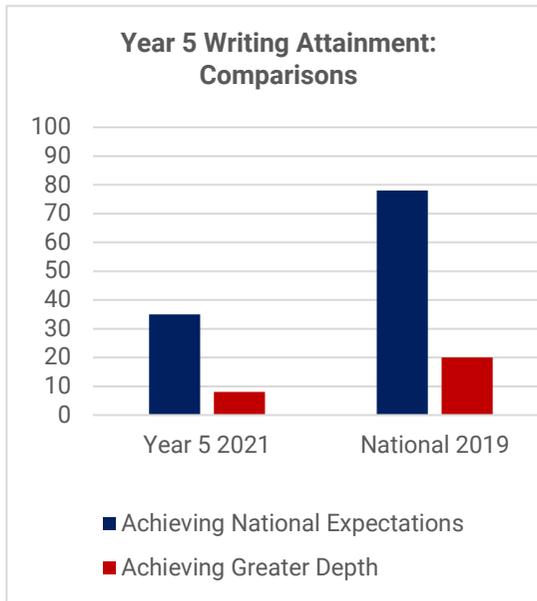
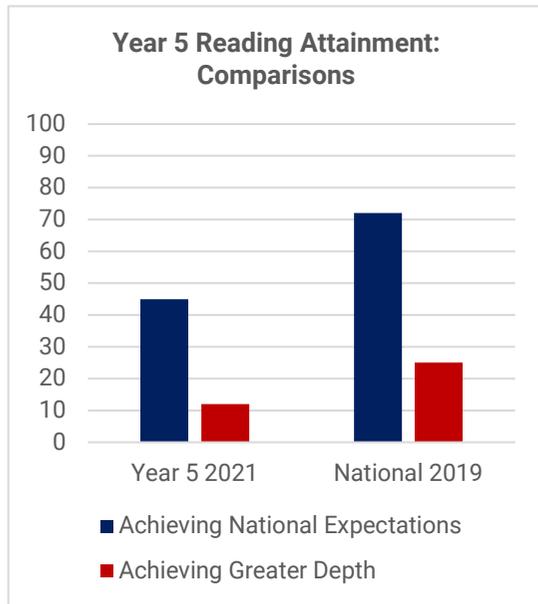
VW: We have spoken with other schools, outside of the Trust, using it and also Holderness Academy who use it at KS3 and they all recommend it

Q: (PH) Do you foresee problems using a 'non-Trust' Primary provision?

VW: There could be, but we already have problems in house and we need to fix them. Writing is always teacher-assessed but subjective. We have only bought the programme for a year, if it doesn't live up to expectations, we will not renew it

Signed by the Chair:.....

Date:.....



Signed by the Chair:.....

Date:.....

Year 4 Multiplication Tables Check

Although no national benchmark is available, the results (out of 25) are as follows:

- 24% of pupils achieving full marks
- 65% achieved 20+
- 82% achieved 15+

Q: (PH) If there was no benchmark, why make them sit the test?

VW: After speaking with the Deputy Director of Education Services, we both felt it was a good opportunity for them to sit in a test situation so they will know what to expect next year.

Danielle has worked really hard with this cohort, and they have done really well. We have used Timetables Rockstars and Numbots and the children who do not have tablets get the work in book form

Year 2

Year 2 pupils have been assessed through a method of teacher assessment and observation

Contextual Information:

- 15 pupils
- 9 boys
- 6 girls

Including 5 DA (33%) & 5 SEND (33%)

- Problems arose with moderation due to the lack of staff. VW and 2 other members of staff moderated the data
- Year 2 is a small cohort with high DA & SEND. All of the SEND pupils are boys
- 4 of the 5 have been moderated heavily and are strong in phonics but not comprehension or reading at speed
- 1 of the 5 has made good progress but 3 did not engage at all during lockdown
- Writing is in line with the previous year
- Reading: 40% pupils are achieving national expectation (national 2019 was 75%)
- Writing: 40% pupils are achieving national expectation (national 2019 was 75%)
- Maths 40% pupils are achieving national expectation (national 2019 was 75%)

KS1 Phonics

At the end of Year 1, all pupils are required to sit a phonics screen test consisting of both real and nonsense words. Any pupils who do not pass in Year 1 will have to the opportunity to be retested at the end of Year 2.

Due to the pandemic, no phonics screening tests were carried out in 2020. These pupils are now in Year 2 and were tested at the end of the Autumn term. The current Year 1 also had their tests cancelled in 2020 but have since been tested to inform school records

Year	KPS %	National % (2019)
Current Year 2 Tested in December 2020	76%	82%
Current Year 2 Tested in July 2021	76%	91%

Signed by the Chair:.....

Date:.....

Current Year 1 Tested in July 2021	69%	82%
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Q: (LD) I understand it is the boys who are making little progress, how can we change this? Do they need more time?

VW: We have Read Write Inc in every day doing 1-1 with them and we are keeping them in the class lessons. We also conduct 2 daily interventions and send them home with a lot of homework

EYFS

EYFS is a small cohort with very low PP. The SEND % is high but it is a small class.

Contextual information:

- 19 pupils
- 9 boys
- 10 girls

Including 2 DA (11%) & 3 SEND (16)

- Baseline currently 39%, on track for the projected 63%
- 52% achieved GLD (Good Level of Development), national 2019 was 72%
- 63% pupils achieved early learning goals in Reading and Writing and 68% in Maths
- 6 pupils have 1-1 speech and language support
- SEND have not made the grade in Reading & Writing

68 REVISED YEAR 4 DATA

As reported at the previous LGB, the Year 4 assessment data was inconsistent and was to be revised.

Improvements have been seen across Reading, Writing and Maths from September – July

	September Baseline ARE (GDS)	July ARE (GDS)
Reading	38% (0%)	76% (21%)
Writing	28% (3%)	38% (10%)
Maths	7% (0%)	59% (14%)

C: (PH) It's always difficult to deliver data as it's generally not a good story and, due to the pandemic, it really doesn't look that good. Before the pandemic, we had started to turn a corner, but the lockdowns have knocked the children back. Good initiatives and support have been in place but it's not a quick fix, it will be a while before we can compare with other schools

C: (VW) The 3-year plan is helping to manage expectations. It's simply not good enough for children to be getting these grades

C: (PH) Thank you for bringing the data, however bad the figures may seem

C: (LD) We will improve from here; the staff and pupils have been working very hard

69 COVID CATCH-UP FUNDING REVIEW

- KPS received a total of £15 360
- The majority of the fund has been used for reading initiatives such as the e-book library and Reading Eggs

Signed by the Chair:.....

Date:.....

- The Speech & Language Therapist has been excellent
- KPS has registered with the NELI. Some funds have been held back, in the short term, to support any training and resources. Due to the ongoing lockdowns, NELI is yet to begin
- Member of support staff elevated to HLTA has now moved to cover a long-term teacher absence
- £4 600 from the next fund to be used on 1-1 maths tuition
- Staff CPDL remains a priority

C: (PH) *It doesn't seem a lot, £15 360*

C: (VW) *For a school this size it's a fair amount*

Q: (PH) *Are there any initiatives to redirect the resources so we don't have to purchase them again?*

VW: *Yes, there are certain initiatives we don't have to repurchase and can use in-house but there will be some that we do have to buy again*

70 POLICY UPDATE

71a Nursery Admissions Policy

The Nursery Admissions Policy was tabled for approval. It is to be reviewed every 2 years and be linked to ER Admissions.

Amendments:

- 3.3 – 'Priorities' to be added to 'Oversubscription Criteria' and the criteria themselves numbered from 1 to 7 on pages 2 & 3

Resolved: Once the above amendments had been agreed, the LGB were happy to adopt and approve this policy

71b Play Policy

It was agreed to hold this policy until the new academic year, after the Parent Voice and the September training inset day have been taken into consideration

ACTION: Play Policy to be tabled for approval in the Autumn Term

72 GOVERNOR VIRTUAL VISITS

LD had conducted a safeguarding visit but had not completed the form. No major concerns had been raised from the visit

ACTION: LD to complete the Safeguarding Link visit form as soon as possible and forward to LC for record keeping

73 GOVERNOR TRAINING AND SUPPORT

All Governors had completed the Governor Module for data protection. Due to a technical error with NGA Learning Link, no updated records were available for all Governors with outstanding modules to complete. LC to contact the relevant Governors as and when able to do so

Signed by the Chair:.....

Date:.....

ACTION: LC to monitor Learning Link and contact those Governors with outstanding modules to complete

74 AOB

74.1 Safeguarding & Whistleblowing Report

Sarah Young, Director of Education Services, Dave Waterson, Deputy Director of Education Services and Trust DSL and Kirsten Ashbridge, Interim DSL & SENDCo, HA, recently conducted an on-site safeguarding and whistleblowing audit.

The report was seen to be a positive with the following noted:

- SLT are committed to a strong safeguarding culture
- Clear and compliant systems are in place to identify the DSL
- Some staff clear about the referral process outside of school
- Common Operating Procedures were observed and are well established
- Clear communication channels throughout the safeguarding team
- The children feel safe in school and staff and pupils felt safe in school during the pandemic

Areas for further development include:

- Reception signage – this needs to be more explicit, especially for new visitors to the site
- Encourage further training for all staff
- Accelerate curriculum plans, ensuring pupils develop an age-appropriate awareness of other cultures and the PREVENT agenda

Overall, the risk level was judged to be MEDIUM

C: (PH) This is a glowing report overall, well done.

75 DATE OF NEXT MEETING

Wednesday 20 October, 18:00

VW closed the meeting by thanking PH for his dedication to the LGB as Chair and wished him well in his future endeavours.

76 ACTION POINTS

76a ACTION: LC to follow up with SA & HS regarding their absence from the LGB (**minute 64**)

76b ACTION: Review of LGB effectiveness to take place in the Autumn term (**minute 66**)

76c ACTION: Play Policy to be tabled for approval in the Autumn Term (**minute 71**)

76d ACTION: LD to complete Safeguarding Link Visit form as soon as possible and forward to LC for record keeping (**minute 72**)

Signed by the Chair:.....

Date:.....

76e ACTION: LC to monitor Learning Link and contact those Governors with outstanding modules to complete (**minute 73**)

The meeting closed at 19:55

Signed by the Chair:.....

Date:.....